

**TRACKABLE WASTE TRANSPORTER POLLUTION INCIDENT RESPONSE  
MANAGEMENT PLAN TEMPLATE**

**Approved by: Wayne Walker**

**Date: November 2014**

**WASTE TRANSPORT COMPANY DETAILS**

<b>Name of transport company</b>	Mountain Industries
<b>ABN</b>	80 003 658 937
<b>Postal address (if applicable)</b>	PO Box 305 Hunter Region Mail Centre NSW 2310
<b>Does the company have multiple sites for garaging waste transporter vehicles?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how many? ____
<b>Primary site address</b>	240 Cormorant Rd Kooragang Island NSW 2304
<b>Environment protection licence number</b>	6510
<b>Company or business contact details</b>	Name: Wayne Walker Position or title: National HSE Manager Business hours contact number: 0418 798 943 After hours contact number: 0418 798 943 Email: wayne.walker@mountainindustries.com.au
<b>Company website details</b>	www.mountainindustries.com.au
<b>Names, positions and 24-hour contact details of individuals responsible for activating the plan</b>  A pollution incident is required to be notified if there is a risk of 'material harm to the environment', which is defined in Section 147 of the POEO Act	John Hinds Afternoon shift supervisor Ph: 0400 228 133  Wayne Walker, National HSE Manager, Ph: 0418 798 943
<b>Names, positions and 24-hour contact details of individuals responsible to notify relevant authorities under Section 148 of the POEO Act</b>	Notifications should be made by a person with an appropriate level of authority in the company or business.  Name: Wayne Walker Position: National HSE Manager Signature: Date: 0418 798 943

<p><b>Names, positions and 24-hour contact details of individuals responsible for managing the response to a pollution incident</b></p>	<p>Who is responsible on-site during a pollution incident? Initial response to be activated by on-site manager. Who is the 24-hour contact in the office? Wayne Walker, National HSE Manager, Ph: 0418 798 943</p>
<p><b>Is this pollution incident response management plan available on the company website?</b></p>	<p>Link to the relevant website page: Yes <a href="http://www.mountainindustries.com.au">www.mountainindustries.com.au</a></p>
<p><b>RESPONSE AND RECOVERY</b></p>	
<p><b>Define the likely pollution incident that will cause material harm to the environment</b></p> <p>Section 2.1 of Environmental Guidelines: Preparation of Pollution Incident Response Management Plans</p> <p>Clause 49 of the Protection of the Environment Operations (Waste) Regulation 2005</p>	<p>Is a pollution incident likely to be caused by a:</p> <p><input checked="" type="checkbox"/> Leak</p> <p><input checked="" type="checkbox"/> Spill</p> <p><input checked="" type="checkbox"/> Fire</p> <p><input type="checkbox"/> Explosion</p> <p><input type="checkbox"/> Other (specify)</p>
<p><b>Notification of relevant authority procedure</b></p> <p>Section 148 of the POEO Act 1997</p> <p>Section 3.4.1 of Environmental Guidelines: Preparation of Pollution Incident Response Management Plans</p> <p>Clause 98C(2)(b) of the POEO (General) Regulation, 2009</p>	<p>These NSW State Government agencies need to be contacted during any pollution incident that will cause material harm to the environment:</p> <ol style="list-style-type: none"> <li>1. Fire &amp; Rescue NSW – 000 (first notification)</li> <li>2. Environment Protection Authority – 131 555</li> <li>3. Health NSW (nearest public health unit) – see <a href="http://www.health.nsw.gov.au/publichealth/infectious/phus.asp">www.health.nsw.gov.au/publichealth/infectious/phus.asp</a> for local contact details or call (02) 9391 9000</li> <li>4. WorkCover Authority – 131 050</li> <li>5. Local authority (usually the local council) where the incident has occurred – for a listing of council contact details (business hours) see <a href="http://www.dlg.nsw.gov.au/dlg/dlghome/dlg_LocalGovDirectory.asp?index=1&amp;CN=C#78">www.dlg.nsw.gov.au/dlg/dlghome/dlg_LocalGovDirectory.asp?index=1&amp;CN=C#78</a> or call Newcastle City Council on (02) 4974 2000</li> </ol> <ul style="list-style-type: none"> <li>▶ The local council and public health unit will vary depending on the location of the pollution incident.</li> <li>▶ All contact numbers need to be identified in advance before transporting any trackable waste.</li> </ul>

RESPONSE AND RECOVERY	
<p><b>Local community notification and communication procedures</b></p> <p>Section 3.4.2 of Environmental Guidelines: Preparation of Pollution Incident Response Management Plans</p> <p>Clause 98C(2)(c) of the POEO (General) Regulation 2009</p>	<ul style="list-style-type: none"> <li>➤ Where community notification is required following a pollution incident involving trackable waste, this will usually be led by the incident controller from emergency services (NSW Police Force or Fire &amp; Rescue NSW). You must consult with the incident controller on what community notification, if any, should be undertaken.</li> <li>➤ It is important that any community notification undertaken by the waste transporter company complement actions initiated by the incident controller.</li> </ul> <ul style="list-style-type: none"> <li>• Anthony Jones – General Manager Mob: 0419 411 822</li> </ul>
<p><b>Details of the pre-emptive action to be taken to minimise or prevent any risk of harm to human health or the environment arising out of that activity</b></p> <p>Section 3.4.4 of Environmental Guidelines: Preparation of Pollution Incident Response Management Plans</p> <p>Clause 98C(2)(d) of the POEO (General) Regulation 2009, Protection of the Environment Operations (Waste) Regulation 2005</p> <p>Clause 152 of the Dangerous Goods (Road and Rail Transport) Regulation 2009</p>	<p>In the event of a pollution incident that will cause material harm to the environment, follow these pre-emptive actions.</p> <ul style="list-style-type: none"> <li>▶ Include here the legal requirements relevant to the waste being transported. They will vary according to the waste type. These requirements include: <ul style="list-style-type: none"> <li>• Section 153C of the <i>Protection of the Environment Operations Act 1997</i></li> <li>• Clause 98C(2)(d) of the POEO (General) Regulation 2009</li> <li>• Transportation of waste – Clause 49 of the Protection of the Environment Operations (Waste) Regulation 2005</li> <li>• Waste tracking – Schedule 3 of the Protection of the Environment Operations (Waste) Regulation 2005</li> <li>• Asbestos waste – Clause 42 of the Protection of the Environment Operations (Waste) Regulation 2005</li> <li>• Clinical Waste – Clause 43 of the Protection of the Environment Operations (Waste) Regulation 2005</li> </ul> </li> <li>▶ Dangerous goods requirements: <ul style="list-style-type: none"> <li>• A transport emergency response plan (TERP) is including a <i>Dangerous Goods, Initial Emergency Response Guide</i> is attached to the relevant Work Procedure for all Dangerous Goods tasks undertaken. In addition to the emergency guide and supporting information which is carried on the inside of the vehicle driver's door, a hard copy of this complete document is provided to the driver and carried in the vehicle.</li> <li>• This information is also available through the Mountain Industries Staff Portal on the company's web site.</li> </ul> </li> </ul>

<b>STAFF TRAINING AND TESTING</b>	
<p><b>The nature and objectives of any staff training program in relation to the plan.</b></p>	<p>List names of staff who have been trained and the dates training took place are included in task specific Work Procedures are captured in Mountain Industries internal recording system (WinHR).</p>
<p><b>The dates on which the plan has been tested and the name of the person who carried out the test.</b></p>	<p>Incident Response procedure testing is to be conducted within one month of the date of release of a revised or newly introduced Work Procedures. Subsequent tests are then to be conducted annually.</p> <p>Tests will be coordinated by the Local Transport Manager in consultation with the National HSE Manager.</p>
<p><b>The manner in which the plan is to be tested and maintained.</b></p> <p>Clause 98E of the POEO (General) Regulation 2009</p>	<p>The MI Incident Response procedure practices are to be tested through Desk top exercises. These exercises are to be undertaken within one month of the date of release of a revised or newly introduced Work Procedures. Subsequent tests are then to be conducted annually.</p> <p>Tests will be coordinated by the Local Transport Manager in consultation with the National HSE Manager.</p> <p>Tests are to be recorded through the use of the MI Toolbox record and identified corrective actions recorded.</p>
<p><b>How have staff been trained?</b></p> <p>Section 3.4.4 of Environmental Guidelines: Preparation of Pollution Incident Response Management Plans</p> <p>Clause 98C(2)(e)(f)(g) of the POEO (General) Regulation, 2009</p>	<p><input checked="" type="checkbox"/> New staff induction</p> <p>Who: MI HSE Manager</p> <p><input checked="" type="checkbox"/> Toolbox talks</p> <p>Who: Business Unit Manager(s)</p> <p><input checked="" type="checkbox"/> Simulated incident exercises</p> <p>Who: Local TPT manager / National HSE Manager</p> <p><input checked="" type="checkbox"/> Courses in transporting dangerous goods by road</p> <p>Who: Drivers/Operators</p> <p>Name of course: DG Licence</p>

**Date when the plans have been changed or amended**

- Record of updating the plans (this must specify the changes to the plan and dates they were introduced)
- ▶ This section may include a history of the exercises held in the previous two years to test the plan, any updates made to the plan during this period and the exercise schedule for the current calendar year.
- ▶ All documents relating to exercises listed in the plan must be available for inspection on request by an EPA officer.